

Memphis Police Department

80688 Union Street, Memphis, Michigan 48041

Telephone 810-392-2144

"A pleasant place to live"

FREEDOM OF INFORMATION ACT REQUEST

DATE REQUEST RECEIVED: _____ RECEIVED BY: _____

*I the undersigned, hereby request a copy of the following Memphis Police Department report.

Date of Incident: _____ Complaint #: _____

Name: _____

Incident Location: _____

Description: _____

I understand that the Memphis Police Department may charge me for this service pursuant to Section 4 of the Act. I hereby agree to pay the charge for furnishing this information in advance of receiving same.

*Applicant: _____ Phone: _____

Address: _____

Person compiling information: _____

Total time spent: _____

Time fee: _____

Copy fee: _____

Postage fee: _____

Total FOIA fee: _____

Date completed: _____

Person to whom documents were supplied: _____

Name is different from applicant: _____